



About the Organization

Mission

The Mix at Arbor Place is a non-denominational faith-based, 501c3 not-for-profit organization located in Southeast Lancaster City. The Mix at Arbor Place is dedicated to meeting the spiritual, social/emotional, academic, and physical needs of Lancaster's inner-city youth.

Vision

To prepare today's youth to be tomorrow's Christ-like leaders.

History

The Mix at Arbor Place was founded in the early 1980s by a local pastor, Marvin Weaver of Laurel Street Mennonite. The Mix formally opened its doors for the first time in 1985. In 1999, the mission and vision were changed to more effectively address the growing needs of our community's youth.

Beginning in 2010, in order to continue effectively meeting the needs of our youth and prevent thousands of dollars in repairs each year for our building, our old building was demolished and a new state-of-the-art facility built in its place.

With a new building, a new focus was realized as well. Instead of operating as a 'youth hang out center', Arbor Place began a structured after school program. The new structured approach allows staff to provide intentional activities for kids. The after school program has a holistic approach to development by focusing on social, academic, spiritual, and physical needs.

Internship Details

Job Title: Mentor & Advocate

Areas of focus:

- Establish and strengthen church partnerships
- Recruit and coordinate volunteers
- Research and advise the leadership team regarding wrap-around services for students, especially high-risk students in middle and high school
- Coordinate with the school district [and other relevant parties] to best serve student needs as they arise
- We are open to adjusting/adding areas of focus depending on your interests

Responsibilities

During the after school program:

You are responsible for the safety, wellbeing, and personal growth of participants and their families. Through establishing strong relationships within your age group, you will help The Mix remain a community where youth can feel valued and challenged. Mentors are responsible for planning and leading activities, actively supervising youth during snack and dinner, and thoughtfully contributing to program development. You will work with a team of 7-9 mentors and a rotating cast of interns and volunteers. Your preference for a specific age group will be taken into account when planning the 18/19 schedule.

During non-program time:

An interest in self-directed research is essential, because our full-time team is small and each member is highly independent. You can plan to meet with a supervisor two-three times per week. During those meetings, ongoing projects will be discussed and tasks prioritized. Usually, a great deal of work is completed over email and through platforms like Box and Google Drive. You should be comfortable with taking meetings independently, especially with guidance counselors, teachers, and other social workers. Non-program time will make up a little less than half of your work day.

Characteristics

- Willingness
- Decisive
- Outgoing
- Adaptability
- Openness
- High energy
- Empathy
- Integrity

Requirements

- 2+ years of experience with youth
- Bilingual (English and Spanish) a plus
- Exceptional written and verbal skills
- Proficiency with Microsoft suite